



## **MENTAL HEALTH THERAPIST**

**Position Overview:** The Mental Health Therapist will provide outpatient individual and group therapy to clients of Divorce Resource Center of Georgia (DRCGA) and Family Preservation Center of Georgia (FPCGA). Clinical therapy services provide general and divorce-related services to children, adolescents, and adults. These services include, but are not limited to individual/group/family therapy, supervised visitation, co-parenting counseling, court testimony, divorce education, and other duties as assigned. This position requires a licensure eligible Master's degree in a counseling or Social Work discipline. Experience and desire to work with children in a play therapy environment is required. Additional training by experts for this position is provided, along with free clinical supervision. This is a salaried plus commission position with benefits with the opportunity to earn up to \$50,000 or more depending on licensure level and experience.

**About DRCGA and FPCGA:** We believe in creating an atmosphere for our clients and staff of unconditional positive regard and collaboration. Our primary mission is to provide all non-legal divorce support services under one umbrella and to build a team of support around families navigating divorce-related challenges. Our vision is to eliminate geographic, financial, and emotional barriers to receiving best practice centered services that help to rebuild and strengthen future individual and family foundations. We provide an unique, integrated, child-centered service model. Our primary referral sources are attorneys, therapists, courts, as well as self-referrals. We are a fun, passionate, and collaborative team who understands the difficult nature of our work and lifts one another up with compassion and encouragement.

### **Duties/Responsibilities:**

- Perform on-site clinical counseling services to clients of DRCGA, as scheduled, and in accordance with company policies.
- Regular and reliable attendance and timely arrival to work is required.
- Be properly licensed and abide by all laws, rules, regulations, and codes of ethics that are binding upon or applicable to the services performed for DRCGA.
- Respond to clients' requests for service or calls within 24 hours whether such requests are made in person, by phone, voicemail, etc. or through the DRCGA website. Respond to such requests by meeting, evaluating, and providing services to such clients.
- Communicate with collateral contacts (i.e., PCP, psychiatrist, school, GAL, etc.) as necessary.
- Timely complete written records for each client including, but not limited to: intake notes, progress notes, treatment plans, termination notes, contract notes, and other forms or documents which may be needed or required from time-to-time by DRCGA or third

parties in conjunction with the treatment of the client within a timely fashion (by Friday of each week).

- Keep client files accurate and up to date.
- Communicate regularly with support staff to ensure that clients and/or insurance reimbursements are timely.
- Attend mandatory staff meetings and training as directed by DRCGA.
- Conduct and regulate counseling services in a professional manner so as to maintain and increase the good will and reputation of DRCGA. Be respectful of and cooperative and collaborative with co-workers.
- Passion for working with others (being collaborative) and helping our team members grow and learn.
- Provide both in-person and telehealth sessions.
- Participate in community events.
- Other duties as may be assigned.

**Application instructions:**

We currently have 3 locations across Georgia: Metro Atlanta, Athens, and Columbus. We welcome applications at any time as our needs continue to grow. For consideration, please email a cover letter and CV, three references (at least two that are current or past supervisors) to [divorcecare@drcofga.com](mailto:divorcecare@drcofga.com). No calls please.